

## Request for Proposal: Provision of Grass cutting and removal services

Omnia Fertilizer Rustenburg hereby invites interested service providers to submit proposal for the following services.

Description: Garden services (once off)

**RFP no: RTB002**

**Closing date: 12 June 2020, at 11:00 am**

Enquiries can be addressed to: Sizwe Khoza / Pieter van Der Merwe

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### SCOPE OF WORK

Project: Grass cutting around the perimeter of the Omnia Fertilizer Rustenburg.

Location: Omnia Kunsmis Next to Impala

Estimated Start Date:

Description: Cut and remove grass

1.0 Proposal 1.1 Overview – Cut and remove tall grass around the perimeter of Omnia Fertilizer, also cut the trees as indicated on the Map.

1.2 Project Description – Grass cutting of an estimate area as per attached picture.

### Omnia Perimeters





- Around the perimeters, the contractor must service 4m inside the yard of Omnia.
- Yellow area to be serviced.

\* the science of growing • wetenskap vir groei

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The area may have snakes, scorpions, etc. (Typical species from the site). Contractor will take necessary measurements to avoid any situation. The contractor will be responsible of his personnel safety.

“The Contractor shall perform gardening services, including furnishing all labor, expendable materials, tools, equipment, and personal protective equipment (PPE) to perform a complete and safe job.

## 2.0 Services

2.1 Shall consist of (4) ea. scheduled cuts (trimestral) that will be based on the grass height of 0.5 – 1.5 meters.

2.2 The Contractor shall cut grass and trees (Sekelbos), also put some chemicals to kill the trees permanently.

2.3 The Contractor shall remove all cut grass and promptly remove collected debris to an authorized disposal site.

2.4 Contractor shall provide an onsite quality control supervisor/foreman to direct contractor personnel.

3.1 Clearing of trees and removal of debris.

3.3 Trimming of bushes and removal of debris.

4.0 Life Safety Protection:

4.1 The Contractor shall ensure that the works are carried out in accordance with safety and health regulations with attention given to: personal protective equipment, guard rails, electric fencing.

4.1.1 The work shall meet OHSACT.

4.1.2 Contractor shall provide written proof of medical examination of all onsite contractors' employees working;

4.1.3 Contractor and sub-contractors will provide a first aid kit for their employees on site.

4.2 The Contractor shall not, at any time, leave work in an unsafe condition or any condition that might cause injury to personnel, damage to existing work, plant or equipment but shall continue that work until it is at a safe stage.

4.3 Fire Protection – Immediately remove debris from demotion area.

4.3.1 Do not store debris on site for more than 48 hours.

4.3.2 No open flame heating source for cooking is permitted on the field.

4.3.3 The Contractor must provide the fire Extinguisher.

4.4 Storage of fuels will be kept in an approved container.

5.0 Project Requirements:

5.1.1 Coordination – The Contractor shall coordinate the project/service requirements with Omnia Officer's Representative. Personnel for this project will be Site Manager.

5.1.3 Construction/Service Documents - manage, administer, supervise and inspect the project. The coordination and supervision of all work shall be the responsibility of the Contractor. All work must be executed with minimal disruption to the traffic and operations on work site.

5.1.4 The Omnia Personnel will always have the right to access the project site inspecting the work in its entirety.

5.1.5 Site access will be coordinated by the Contractor and must be compliance with Omnia Fertilizer security rules and regulations.

5.1.6 During the service period hold regular scheduled meetings with the Omnia Personnel for progress reporting and coordination.

5.1.7 Omnia will provide the following,

5.1.7.1 Toilet

5.1.7.2 Break area

5.1.7.3 Water.

6.1 Project timeline with each (step/phase or task) and show the critical path. You must show sufficient detail for all activity.

6.1.1 Start-up,

6.1.2 Cutting,

6.1.3 Removal,

6.1.4 Clean-up.

### **Declaration of interest**

The Supplier must disclose to Omnia Fertilizer (Pty) Ltd in the Contractor's proposal if the Supplier, its members and/or its Directors and/or employees, have any kind of relationship with any employee of Omnia Group (Pty) Ltd who may be involved with the evaluation and/or adjudication of this RFP or who may have an influence in the outcomes of the evaluation and adjudication of this RFP.

The Supplier must disclose to Omnia Fertilizer (Pty) Ltd in the Supplier's proposal if the Supplier will subcontract any third party for purposes of fulfilling the Supplier's duties and obligations in terms of this RFP.

## Required Documentation

The following legal documents are a requirement and should be submitted with the RFP documents:

- SARS: TAX Clearance Certificate
- BEE Certificate
- Company Registration
- Proof of business physical address

This RFP is part of a competitive procurement process, which helps to serve the best interests of Omnia Fertilizer. Price may not be the determining factor. The award will be made to the Contractor(s) whose proposal is determined to be the most advantageous to Omnia Fertilizer Sasolburg.

For further information, please contact Sizwe Khoza or Pieter van Der Merwe on the above-mentioned number.