

ROYAL BAFOKENG ADMINISTRATION

TENDER NOTICE AND INVITATION TO TENDER:

ROYAL BAFOKENG ADMINISTRATION CLEANING MAINTENANCE SERVICES

The Royal Bafokeng Administration (RBA) is responsible for the cleaning of Royal Bafokeng Nation (RBN) properties and hereby invites tenders for the following services:

ITEM NO.	CONTRACT NAME	CONTRACT NUMBER	DOC PRICE NON REFUNDABLE
1.	CLEANING MAINTENANCE SERVICES.	RBA/RBN CLEANING MAINTENANCE SERVICES/2025/RFP/027	FREE

1. High level Scope of work

The RBA requires that one or more cleaning maintenance Contractors be appointed for a two year period to execute the cleaning maintenance services at the following sites:

- a) Phokeng Heath Centre
- b) Royal Bafokeng Institute (Old Matala School)
- c) Reaction Force Offices
- d) RBED Offices
- e) Phokeng Conference Centre
- f) Legato Complex
- g) BS14 Farm
- h) Bafokeng Civic Centre including Tribal Court & Auditorium at Civic Centre
- i) RBA Plant Yard
- j) Royal Bafokeng Sports Palace Stadium (cleaning limited to certain areas mentioned below)
- k) Luka Stadium
- l) Kanana Multipurpose Facility
- m) Tshukudu Multipurpose Facility
- n) Mogono Community Hall
- o) Kitsong

2. Tenderers must be registered with the Royal Bafokeng Enterprise Development database to be eligible to tender.
3. Only Tenderers that obtain a minimum score of 70 points out of a possible 100 in terms of the defined functionality criteria will proceed to the next stage of the evaluation. Points will be allocated for previous experience in cleaning maintenance services, experience of key staff, previous projects reference review and registration with professional body.
4. Responsive tenderers will be evaluated as follows:

- a) Price - 90
- b) Preference - 10

5. Physical address for submission of tenders is:

Royal Bafokeng Adminsitration Offices
Bafokeng Civic Centre
Phokeng

- 6. Tender documents will be issued electronically after the briefing session that will be **ONLY** to the tenders that have attended the compulsory briefing session.
- 7. A compulsory briefing session will take place on the **3rd July 2025** at **13h00** with representatives of the Employer and the appointed consultants at Royal **Bafokeng Administration Auditorium**.
- 8. The returned tender offers shall be delivered in hardcopy sealed in an envelope at the Tender Box, Bafokeng Civic Centre on or before **12h00** on the **18th July 2025**. Note that telegraphic, telephonic, telefax and late tenders will not be accepted.

No telephonic or any other form of communication with any RBA member of staff, other than the named individual below, relating to this tender will be permitted.

Technical Queries: relating to issues in these documents may be addressed to Ms. Retha Mohapi at CP De Leeuw.

Email: Retha@deleeuw.co.za

Supply Chain Management Queries: relating to the tender documents should be directed to Mr Thato Dikole.

Email: Thato.Dikole@bafokeng.com

The employer does not bind itself to accept the lowest or any tender and reserves the right to re-advertise if o wishes to. Tenders will be adjudicated according to RBA policy which involves a two-phase approach for tender evaluation by Tender Evaluation Committee and final award by the Tender Adjudication Committee. No reason for acceptance or rejection of a tender will be given.